

Student Project Lab After Hours Agreement

This agreement is intended to promote a safe and collaborative environment for you and your classmates. After hours use of this lab space, tools, equipment, and materials is a **group privilege; if a few students abuse this privilege, it may be lost to everyone.** So, be safe, be considerate, and let your fellow students or TAs know if you see inappropriate use.

👤 Safety: I promise to:

- 👤 **Never work alone.** I will have someone in the room with me at all times (the Buddy System)
- 👤 Wear safety glasses when using power tools and in any other situations where there is *any* danger to my eyes. Perform such work in the power tool “safety glasses required” area whenever possible.
- 👤 Wear hearing protection as needed to protect my hearing.
- 👤 Ask that others nearby use of safety glasses and/or ear plugs when there is any danger to their eyes or hearing from my work.
- 👤 Not use power tools unless I am certified as having completed Thayer Machine Shop safety seminar, as listed on the website: <http://engineering.dartmouth.edu/safety/#database> . I will follow safe operation guidelines for power tools, and never use power tools which I am not familiar with (if unsure, ask a staff person for training).

👤 Access: I promise to

- 👤 Only work in the Couch Lab after hours if I have been authorized and my student ID has been programmed to open the door
- 👤 Never block a lab door open. Close any doors to the lab which I observe others have blocked open.
- 👤 Never allow others to enter using my access card. Never answer a knock on the door by letting an unauthorized user in. Each authorized user should enter using his or her own card.

👤 Consideration to others: I promise to

- 👤 Never remove any tools, equipment, or materials from the lab without written permission. They are here for use of all in the lab; if they leave, all users suffer.
- 👤 Clean up after myself (scraps, boxes, tools, etc.).
- 👤 Watch out for us all. I promise to confront any student I observe violating this agreement, including safety violations, unauthorized access, and removal of equipment or tools. Complacency may result in a loss of after-hour privileges for everyone.

NAME (PRINT)

SIGNATURE

DATE