



THAYER SCHOOL OF ENGINEERING AT DARTMOUTH

Instructions for Online Application

The application deadline for September admission with priority consideration for financial aid is January 1 for MS and PhD applicants. MEM applicants should refer to the “rounds” schedule at <http://engineering.dartmouth.edu/admissions/graduate/index.html>.

The following instructions have been prepared as a guide for completing the Thayer School application. Applicants should visit www.engineering.dartmouth.edu for more detailed information regarding specific aspects of the admissions process. A completed application includes the application form, the Graduate Record Examination (GRE) scores, TOEFL scores (*if required), recommendations, transcripts from each college and/or university attended, and the application fee. Application materials and supporting documents become the property of the Admissions Committee and are not returnable. You may wish to use the following checklist while you complete this application.

APPLICATION

The online application can be found at <http://engineering.dartmouth.edu/admissions/graduate/application.html>. When sending supplemental forms or other information, please do not insert them into a binder or notebook of any kind. Print a copy of your online application for yourself ONLY. It is not necessary to mail a copy of the application you file online.

APPLICATION FEE

A non-refundable application fee of \$45 is required of all applicants (except those who are attending Dartmouth College or Thayer School, or are alumni/ae). The fee must be paid by credit card. Applications will not be processed until this fee is received.

RECOMMENDATIONS

Letter of recommendation (2) are to be done online. The letters of recommendation should ideally come from your college professors, unless you have been out of school for several years. Applicants with work or military experience, or currently in another graduate program, are to submit a recommendation from their immediate supervisor, or a current or former employer or someone who knows you well through some other professional or community activity. If you need to mail a recommender please use the downloadable form under “Downloadable Forms”. All recommendations **MUST** be on official letterhead with original signatures.

TRANSCRIPTS

ONE official, original transcript must be sent to us directly from each college and/or university you have attended. International applicants must make arrangements to have their academic records translated and sent along with originals. Where American-style transcripts are not used, the applicant must include all available records including courses, grades, degrees and rank in class. The appropriate university officials must certify these records.

AREA OF INTEREST “Supplemental Sections – Engineering (Thayer)

This supplemental section will be used to match your research interests with those of our faculty. Fill this out carefully. Rank your interests with “1” being the strongest.

TESTS

The Graduate Record Examination (GRE) is **REQUIRED** of all applicants. GRE test information may be obtained at www.ets.org. ***Applicants whose first language is not English and who have not attended and English-speaking undergraduate or graduate institution are required to submit scores for the Test of English as a Foreign Language (TOEFL). Applicants who have earned a degree from a US**

college/university are not required to supply TOEFL scores. TOEFL information may also be obtained at www.ets.org. Original test scores must be received by Thayer School of Engineering directly from E.T.S. No photocopies of test score will be accepted. For convenience and in the interest of time, it is advisable to request that your test scores be sent to Thayer School at the time your pre-register to take the test. The E.T.S. code number for Thayer School of Engineering is 3360 for both GRE and TOEFL scores. Thayer School is not departmentalized therefore it is NOT necessary to include a departmental code.

FINANCIAL AID

Applicants for the M.S. and Ph.D. degrees will be considered for financial aid if they so indicate on the application form. A separate financial aid application is not necessary for these degree programs.

US applicants for the M.E.M. degree may apply for need-based financial aid by filing the PROFILE form. (Thayer School's PROFILE number is 3355.) Apply online at: <https://profileonline.collegeboard.com/prf/index.jsp>. PROFILE will process your information and provide Thayer School with a Financial Need Analysis Report to determine need-based aid. Assessment of need is based on this PROFILE report. International applicants may apply for aid using the International Student Financial Aid Application at <http://engineering.dartmouth.edu/admissions/financial-aid.html>. Awards are made annually on an academic year basis.

Degree candidates who are US citizens seeking educational loans through Dartmouth are required to complete and submit a "Free Application for Federal Student Aid" (FAFSA) form. FAFSA information is available at www.fafsa.ed.gov.

EARLY ADMISSION CONSIDERATION

It is often possible to start sponsored research leading to an M.S. or Ph.D. thesis during the Summer term before formally beginning coursework in the Fall. If you wish to be considered for June admission and for financial aid for early admission, please so indicate on the application.

MAILING SUPPORTING MATERIAL

All supporting material should be mailed to Graduate Admissions, Thayer School of Engineering, Dartmouth College, 8000 Cummings Hall, Hanover, NH 03755. **WE CANNOT BE RESPONSIBLE FOR THE RETURN OF ANY TERM PAPERS, MAGAZINES, BOOKS, ETC THAT ARE SENT.** Correspondence may be sent to the address above, or engineering.admissions@dartmouth.edu, or at 1-888-THAYER6 (1-888-842-9376). Please be aware that during peak admissions time we may not be able to reply directly. The answer to many admissions questions can be answered by visiting Thayer School's website at <http://engineering.dartmouth.edu>.

ACKNOWLEDGEMENT

You will receive an email acknowledgement through the Apply Yourself online application system once you have submitted your application.

APPLICATION STATUS

To check the status of your application please revisit the online application site at <https://app.applyyourself.com/?id=dart-grad> and login with your pin and password. Please check back often as it generally takes a few days for all the application material to be processed.

INTERVIEWS

The Admissions Committee encourages individual interviews (before March 1 whenever possible). Admissions interviews can be scheduled by calling the Thayer School office of Admission at 603-646-2606, 1-888-THAYER6 or by sending email to engineering.admissions@dartmouth.edu.

ADMISSIONS DECISIONS

In keeping with college policy you will be notified of the admissions decision by letter only. The Admissions Committee will render decisions, in most cases, by April 1.

It is the longstanding policy of the Thayer School of Engineering to support actively equal opportunity for all persons regardless of race or ethnic background. No student will be denied admission or be otherwise discriminated against because of sex, handicap, religion, sexual orientation, race, color, or national origin.